

MERCER COUNTY COMMUNITY COLLEGE
NALOXONE PROCEDURE POLICY

Purpose:

To establish guidelines and regulations governing utilization of naloxone administered by the Office of College Safety and Security, Mercer County Community College. The objective is to treat opioid overdoses and reduce fatal opioid Overdoses.

Policy:

It is the Policy of the Office of College Safety and Security that officers who will be administering naloxone are properly trained in the use and deployment of naloxone according to the laws of the State of New Jersey.

Procedure:

A. The Office of College Safety and Security will deploy the naloxone kit in the following primary locations:

- Welcome Center Security Office
- Fine Arts Security Office
- Security Office located at the James Kerney Campus
- One kit in each patrol vehicle
 - Naloxone kit(s) are to be stored in a dry/cool location. The kits shall not be subject to extreme cold or hot weather. Upon completion of an officer's tour of duty the kit shall be removed from the vehicle and returned to the appropriate Security Office.

B. The Naloxone Coordinator: The Director of Facilities and College Safety or his/her designee shall be designated as the Naloxone Coordinator.

The Naloxone Coordinator shall be responsible for the following:

- Ensuring the naloxone is current and not expired.
- Proper and efficient deployment of naloxone for patrol.
- Replacement of any naloxone that is damaged, unusable, expired or deployed.
- Ensuring all personnel that will be using naloxone has received appropriate training in such.
- Ensure that any deployment of naloxone to a subject will have a corresponding report documenting such deployment.

- Report to the County Prosecutor within 24 hours (Mercer County Naloxone Coordinator Office of the Prosecutors) any use of naloxone and whether it was successful in saving a life or not.

C. Naloxone Use:

When using the naloxone kit, officers will maintain universal precautions, perform patient assessment; determine unresponsiveness, absence of breathing and or pulse. Officer(s) should update their communications dispatcher that the patient is in a potential overdose state. Dispatcher will then notify the local EMS and Paramedic Unit. Officers shall follow the protocol as outlined in the naloxone training.

D. Maintenance / Replacement:

- An inspection of the naloxone kit shall be the responsibility of the personnel assigned the equipment and will be conducted each shift.
- Missing or damaged naloxone kit(s) will be reported directly to the Team Leader of the shift who shall notify the Naloxone Coordinator.
- Where any condition that necessitates the naloxone kit to be taken out of service or be submitted for replacement this information shall be directed to the I Naloxone Coordinator.
- Replacement: The Naloxone Coordinator shall be responsible for replacing the Naloxone Kit and ensure the Office of College Safety and Security has an adequate supply available for patrol use.

E. Documentation / Naloxone Report:

Upon completing the medical assist, the officer shall submit a report detailing the nature of the incident, the care the patient received and the fact that the naloxone was deployed. The report will be forwarded to the department Naloxone Coordinator for review/approval and then forwarded to the Mercer County Prosecutor's Office Naloxone Coordinator. These records must be completed for statistical value and tracking of the Naloxone deployment.

Approved: Board of Trustees:
November 16, 2017