



**MERCER**  
COUNTY COMMUNITY COLLEGE

## COURSE OUTLINE

<b>Course Number</b> AVI 208	<b>Course Title</b> Aviation Seminar	<b>Credits</b> 1
<b>Hours: 1</b> Lecture	<b>Co- or Pre-requisite:</b> None	<b>Implementation</b> Fall 2023

**Catalog description:** Guest speakers explain their role in the industry and share insights concerning prerequisite experience, the interview process, and prospects for employment.

<b>General Education Category:</b> Not GenEd	<b>Course coordinator:</b> Deanna Lawson (609) 570-3487 lawsond@mccc.edu
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**Required texts & Other materials:** None

### **Course Student Learning Outcomes (SLO):**

*Upon successful completion of this course the student will be able to:*

1. The student will gain an overall perspective of the occupational opportunities available to graduates of our program. **(PLOs 4 and 6) (ILGs 1, 4, and 8)**
2. To expose the students to a variety of personnel in position of management and potential employers. **(PLOs 4 and 6) (ILGs 1, 4, 8, and 9)**
3. The student will gain an awareness of the various job requirements associated with his/her chosen career. **(PLOs 4 and 6) (ILGs 1, 4, and 8)**
4. Students will learn about transfer options to baccalaureate institutions. **(PLOs 4 and 6) (ILG 1)**
5. Students will learn how to write an appropriate resume' and letter of application for an aviation position and hand both documents in at the last class. **(PLO 4) (ILGs 1 and 4)**

### **Course-specific Institutional Learning Goals (ILG):**

**Institutional Learning Goal 1. Written and Oral Communication in English.** Students will communicate effectively in both speech and writing.

**Institutional Learning Goal 4. Technology.** Students will use computer systems or other appropriate forms of technology to achieve educational and personal goals.

**Institutional Learning Goal 8. Diversity and Global Perspective:** Students will understand the importance of a global perspective and culturally diverse peoples

**Institutional Learning Goal 9. Ethical Reasoning and Action.** Students will understand ethical frameworks, issues, and situations.

## **Program Learning Outcomes for Aviation Technology (PLO)**

4. Demonstrate effective and correct written and verbal communication.
6. Demonstrate an awareness of the ethical and professional issues associated with the aviation industry, including the importance of becoming a life-long learner in the aviation world.

## **Units of study in detail – Unit Student Learning Outcomes:**

**Unit I**      **[Careers in Aviation] [Supports Course SLOs 1, 2, 3, 4, and 5 ]**

### **Learning Objectives**

***The student will be able to:***

- Explain transfer options to baccalaureate institutions.
- Explain occupational opportunities available to graduates of our program.
- Explain the various job requirements associated with his/her chosen career.
- Write a resume and letter of application for an aviation position.

## **Evaluation of student learning:**

1. Three or more absences will lower your final grade one-letter value.
2. A typewritten one-page double spaced report is required for each speaker. The report will summarize in one paragraph the speaker's talk. The remaining paragraphs will detail any conclusion, implications, reactions or thought processes that evolved from the presentation.
3. This typewritten report must be your own work.
4. Do not hand in a report if you were not present for the talk.
5. Grading will be as follows:
  - 80% write-ups on presentations
  - 20% resume and letter of application

This outline will serve as a reference for the writing requirements and classroom decorum for AVI-208 Aviation Seminar. You are expected to be in class on time without bringing food or beverages into the class. If you are late, please sit in a vacant seat closest to the door and enter the class quietly. If you are late repeatedly you will be dropped from the class.

Your own type-written paper will be required for each speaker. Please use the following format. The first paragraph is a three to four sentence summary of the speaker's talk. The remaining three to five paragraphs will consist of a reaction to the comments made by the speaker. Please do not summarize your comments in the remaining paragraphs. These paragraphs are meant for you to draw conclusions and express your reflections, insights, vocational options and outcomes.

The paper will be type-written double spaced. A template is included with the grading rubric. If you are absent, you must leave your paper from the previous class in my door bin in BS110 as soon as possible and before the following class. **Do not wait until the next class to submit it.**

You will be graded on the quality of your writing and the content of your paper. Grammar, sentence structure, punctuation and the elements of writing are my guideposts for your grade.

## **Aviation Seminar Rubric**

An “A” paper is structured with two to three paragraphs that summarize the speaker’s talk. The remaining two or three paragraphs present original thoughts not duplicated in the presenter’s presentation. There is evidence of careful construction of varied sentences in the paper. There are few grammatical errors and the spelling and punctuation is correct. Ideas are developed, detailed, focused and clearly organized. The format for the paper follows the template included with this rubric.

A “B” paper follows the approved format of the assignment. The writing is not an A because of weaknesses in approved structure, ideas presented, less editing, grammatical errors, spelling and punctuation. The summary may not be completely unique in the ideas or comments. The format for the paper follows the template included with this rubric.

A “C” paper meets the requirement of the assignment. It is organized according to the approved format; two paragraphs of summary and two paragraphs of comments and reflection. The ideas presented in the comments may not be fully developed or not clearly related to the presenter’s talk. Transition from one sentence to another may be awkward. There should be few grammatical, spelling and punctuation errors. The format for the paper follows the template included with this rubric. The paper was presented to the instructor on time.

A “D” paper is below average work. While some requirements are met, the two paragraph summary is inadequate. The two paragraph comment section lacks thought and organization. There are grammatical, punctuation and spelling errors throughout. There is difficulty expressing clear thoughts. The format for the paper follows the template included with this rubric. The paper may have been presented late. Grammatical errors may make the paper difficult to read and understand.

An “F” paper is much below average for the assignment. The speaker’s summary and the reviewer’s comments are inadequate, revealing little thought or thinking by the conclusions and comments presented. Thoughts may be entirely unrelated to the presentation. There are too many spelling, grammatical and punctuation errors. The format of the paper does not follow the template included in the rubric. The paper may have been submitted late.

\*\*All papers are expected to be typed and double spaced.